



DAS Difficult Airway Registry: How to sign up your Organisation

1. Obtain Information Governance approval from your Hospital / Trust / Board

- Contact your Information Governance Lead and/or Caldicott Guardian and seek their approval for your organisation to join the DAS Difficult Airway Registry.
- Amplitude's Data Security Management Certificates and other details can be found here
<https://amplitude-clinical.com/information-governance-information/>
<https://amplitude-clinical.com/data-security/>
- The DAS Registry Documents can be found here:
<https://das.uk.com/dar/>

2. Forward confirmation of your local Information Governance approval

- Forward the confirmation of your local Information Governance approval to the Amplitude Customer Support Team (customer.support@amplitude-clinical.com) and to us (dad@das.uk.com). We will send you confirmation when your organisation has been added to the Difficult Airway Registry.

3. Register as a Pathway Owner with DAS Difficult Airway Registry

- The Pathway Owner is usually the local Airway Lead.
- If you are not already registered with us as a Pathway Owner, please email customer.support@amplitude-clinical.com and request a DAS Registry Pathway Owner account.
- Please include the following details in your email: your First Name, Last Name, Email, GMC Number, Organisation and Grade.

4. Confirmation of details with the Difficult Airway Society

- The information you submit to Amplitude will be passed on to the Difficult Airway Society to verify and once confirmed you will be sent your login details.

5. Login to the DAS Difficult Airway Registry via DAS/Amplitude Portal:

- <https://secure.amplitude-registry.com/DASDifficultAirwayRegistry/>

6. Adding Delegates to the DAS Difficult Airway Registry

- The pathway owner can add colleagues in their department as **delegates**. The pathway owner is responsible for maintaining their organisation's delegate list (for example, updating the list to reflect current rotational resident doctors). The information for multiple delegates should be supplied in an Excel spreadsheet or similar format, with separate columns for each field (First Name, Surname, GMC Number, Email Address). This will enable us to add users in a timely manner.
- If you are not the Pathway Owner in your hospital, you can register yourself as a delegate. Please include the following details in your email: your First Name, Last Name, Email Address, GMC Number, Organisation and Grade as well as the name of your organisation's Pathway Owner (usually the Airway Lead) to enable us to validate your application.