

Addendum 3: DAS Standing Financial Instructions

Financial decision making within DAS will be performed by the Executive and the committee. A decision regarding a financial contribution from DAS can be made by the Executive alone if there is consensus. However, this should only be with regard to a one-off contribution and not an annual one. A sum not in excess of £15,000 may be paid. Any larger sums require ratification via the DAS committee, as do all long term decisions in relation to DAS business. Similarly, any lack of consensus within the Executive regarding a financial contribution will necessitate committee ratification before being granted. Some financial issues will require the committee to make a decision rather than ratify a suggestion proposed by the Executive.

As in the DAS Standing Orders, agenda items relating to financial matters will be highlighted as follows: -

1. For Information (to committee)
2. For Ratification (by committee)
3. For Decision (by committee)

Refunding Subscriptions:

When members wish to discontinue their membership, DAS will attempt to reimburse them a proportion of the £25 subscription fee. This service costs DAS a processing fee and so cannot be a full re-imbusement (maximum is £20). This service is only available for UK & Ireland members as the process for Overseas members is extremely complicated and expensive.